Minutes for the December 5, 2014 Meeting of the Sharp Campus Safety Committee
CEOE’s School of Marine Science and Policy (SMSP)

PRESENT: Doris Hicks, Alyssa Findlay, Bill Fendt (EHS), George Luther (Chair), Joe Scudlark (Vice-chair), Donna Simpson.

NOT PRESENT: Bruce Campbell, Adam Marsh, Jon Swallow and Ed Whereat.

1. Laboratory Inspections.
   The committee performed for laboratory inspections, and three individual PI inspections were performed for this quarter.

   EHS staff conducted annual Laboratory Audits in all Sharp Campus labs during the month of March. Bill Fendt noted that some staff and students were delinquent in chemical waste and biosafety training. Follow-up emails will be sent to the individuals with a copy to the director, Dr. Mark Moline.

   Bruce’s staff does quarterly building inspections.

   NOTE: Failure to perform inspections may result in an audit and the closure of all laboratory activity for an indefinite period of time. The inspection reports for the next quarter are due to Joe Scudlark by March 1, 2015. Forms can be downloaded from our CEOE safety webpage at http://www.ceoe.udel.edu/EHS

2. Significant items found during inspections
   The fume hoods still have not been inspected so EHS will send someone to do this soon. They are inspected every 6 months.

3. Coast Day follow-up.
   Kevin McSweeney sent a very nice email of congratulations indicating that all safety precautions were excellent. Doris reported that approximately 8000 people attended; next year, they hope to have an ‘app’ for cell phones and iPads. The ‘app’ will have all locations and the scheduling of events plus a short survey asking what event(s) attracts people to attend Coast Day.

4. Infectious or Biowaste waste. Joe reported that this is being picked up every two weeks according to Delaware State Law. In the event that Joe is not available, we will appoint a backup for contact with the company (Stericycle), who comes to pick up the waste.

5. Chemical waste pickup. This is occurring every third week of the month, and appears to be going smoothly as a company is doing the pickup (TIER).

6. Misc. Announcements, including EHS
   • Bill Fendt noted that the new robotics lab needs a sign at the door indicating what hazards maybe in the facility for emergency response personnel.
• Contact cards for the Lewes Fire Department’s lock boxes have been completed and need to be placed in them. Donna Simpson will contact Gordon Davis of the Lewes fire department.

• Within the last quarter there were no reported accidents including the undergraduate students in residence.

• Fire extinguisher training did not occur in the Fall as planned. Stay tuned for an email regarding this training.

• Bill Fendt noted that the Department of EHS is now fully staffed after their recent hirings.

• We can access the on-line EHS safety training classes from an off-campus computer but the procedure has changed. The UD VPN client must be used. Directions are below. [http://www.udel.edu/ehs/training/downloads/ehs-online-training.pdf](http://www.udel.edu/ehs/training/downloads/ehs-online-training.pdf). The method for connecting to the classes when on-campus with a UD Network computer is unchanged.

General safety information specific to our needs including field safety tips is posted on our CEOE SMSP safety webpage, which is [http://www.ceoe.udel.edu/about/campuses-facilities/health-and-safety](http://www.ceoe.udel.edu/about/campuses-facilities/health-and-safety)

The EHS web site is at [http://www.udel.edu/EHS](http://www.udel.edu/EHS)

The next meeting is tentatively scheduled for March 6, 2015 at 1000 AM in Cannon Lab 202.

Respectfully submitted,
George Luther